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Introduction

The Vice-Chief for Program is the immediate second to the Chief; he organizes the program of the lodge and he fills the Chief’s shoes if the chief isn’t there, and his shoes are. Organizing the program of the lodge, however, does not mean executing the program of the lodge. It is the Vice-Chief for Program’s job to make sure that the Program is planned ahead of time, that all of the groundwork is laid out, and that it runs smoothly at actual events. This does not mean that it is his job to be Ordealmaster, Banquet MC, and Fellowship coordinator.

This is where the Program committee comes in; It is a key resource, and there should be several people on it early in the VC’s term so that he has the resources he needs to execute program. These can be people to recruit elangomats, to write promotional articles, or to coordinate entire events. This does not take these functions off of the VC’s shoulders entirely- but it puts him in a supervisory position. The reason that this is important is because if a major difficulty arises at a function, he is then able to spend time working on the difficulty; he does not have his day already planned and incredibly busy. This delegation of responsibility to others on his committee also provides other scouts with training. Ideally, the last two or three events of a year might be run to a large degree by arrowmen interested in running for a position in the lodge next year. This provides the lodge with a trained group of arrowmen to draw on.

Each event can be broken down into a few key areas; these will be discussed in some detail. Each event, however, requires Publicity, Planning, and Accountability.

1) Publicity. Events need to be promoted, or no one will attend. This means that an article promoting the event should be sent to the communications committee at least six weeks in advance of the function. Such an article must include the location of the event, the time and location of check-in for the event, the duration of the event, the amount of money that the event costs and how to pay, and a medical form. (Class 1 or 2 Medical forms are sufficient for events lasting less than 72 hours.)

The Vice-Chief for Program or the Event Coordinator should also speak about the event at several events beforehand. The Banquet, for example, should be promoted at both Ordeals. The Fellowship should be promoted at the Banquet and the Fall Ordeal.

Reports highlighting the positive side of the event should also be made for general distribution. The VCP should make sure that someone from Communications is writing an article to go out in the Beaver Tracks following the event.

2) Planning. Planning is perhaps the core of the Vice-Chief for Program’s Job. There should be a detailed program for every event, itemizing what should occur, how long it will take, and who is responsible for it. People need to be contacted beforehand to make sure that everyone needed is in place, and to make sure that any supplies needed are available and prepared. An Ordeal weekend where no one remembers the food is going to be the shortest Ordeal weekend in memory. There is a lot more specific information about this under the events.

3) Accountability. The VCP should know who is going to write the article for the BT, and should have it written down. He should know who is going to run the Brotherhood Quest at the Ordeal in two months, and who is buying the food. He should know who each of the ceremonial principals are in that Ordeal, he should know who the elangomats chairman and adviser are, and who the Ordealmaster is. Even if he is not directly in charge of the event, he should know exactly who is doing what, so that problems can be dealt with swiftly and smoothly, and so that he knows who to contact about elangomats or a change in the menu. If no one keeps track of who is doing what, people are likely to wind up working across purposes. If a Vice-Chief for Program didn’t keep track of this, there might, for example, be no ceremonies team.
The Adviser

The adviser to the program committee is an important character. He is likely to have more experience in program or the Order of the Arrow than the VCP. He can be an important resource. The VCP and the PCA (Program Committee Adviser) should be in close contact, and should speak at least once a week for the entire Lodge Program Year. This lets information flow both ways, and it provides parallel channels for information. The experience and the information flow provided should not be ignored; they should be capitalized on by the VCP. The PCA may be able to provide information about available facilities or caterers, or about who has done specific things for the lodge in the past. He may be able to communicate difficulties or needs to advisers in other parts of the lodge, so that there is more than one person communicating the VCP’s needs. The PCA should also be able to perform last-minute actions (or help the VCP perform last-minute actions) that come up suddenly, such as getting Spirit of the Arrow Booklets printed up because no one remembered to do so.

The Committee

The Program Committee, as discussed in the introduction, is a resource, and a tool, and should be treated as such. It is critical that the VCP recruit 6 arrowmen to serve on this committee and help him, or he will find himself swamped. The VCP has to be sensitive to the abilities of the committee members at the same time he uses them; he is their servant leader and trainer. This means that he has to respond to their needs at the same time he is using them to deal with his. Telling someone that just got his brotherhood and has come to one committee meeting that he is running the Ordeal next weekend would probably be a bad way to go. But it might also be a bad idea to tell him that you want him to be the water boy to the ceremonial team would also be bad.

The VCP has to determine what work will challenge a person without swamping them, and try to give them work that fits. Sometimes this means that at the beginning of the year, he is doing everything anyway. Sometimes it means he will do almost nothing at the beginning of the year. Either way, he should have people to back him up more and more as the year goes on.

The VCP has a great deal of discretion in how he distributes assignments; he may decide to appoint one person to be responsible for ceremonies for the entire year, or he may decide to have a different person run the ceremonies at each event. Generally, however, there are three types of functions he might assign.

The first of these is simple- a small, concrete function with a concrete deadline. Writing an article for the next Beaver Tracks might fall into this category. An arrowman would be given a specific subject and article deadline, as well as a list of what information should go into the article. He would be called once two days before the deadline, and once after the deadline (to ask where the article is.)

The second is event-specific: An Ordealmaster or an Elangomat coordinator might fall under this category. Specific goals and direction should be selected and understood by both the person receiving the position and the VCP, but they should not come only from the VCP- in order for the person to get involved in their job, they must have input into what those goals are, or at least into how they are to be accomplished.

The third is long-term. A Ceremonial Director for an entire program year, or a Brotherhood Inductions director for an entire program year, would be examples of this. Care must be taken in making these appointments; they give people the most opportunity, but they also are (1) hard to revoke once given, and (2) easy to forget to follow-up on. Once someone is in a long-term position you have assigned, although you presumably are comfortable giving them freedom (or else you would not have assigned them,) they are still answerable to you, and a part of your committee. Although you may not need to monitor them or give them as much guidance as you would another, you still must do so, because you are responsible for their field. Although I say their positions are hard to revoke, this is only true insofar as it is rarely done. Revoking a position can have negative effects on relationships, self-confidence, and the contribution that the person to the Order. For that reason, it is often easier to provide someone to “help” them in their responsibilities, perhaps by assigning the second person a significant part of the other person’s responsibilities. Make sure that both people know who is doing what, though.

The Committee is not just about assigning positions and tasks; it is also about getting input. Before a meeting, you prepare an Agenda which you send to everyone on your committee. You walk into the committee with an idea about what you want to say and in what general direction you want to steer the conversation. You stick to the agenda unless someone has asked you beforehand to put an additional item
You take new business only after discussing everything on the agenda. You also make sure that if the conversation is not accomplishing anything, that it is terminated. This being said, you also must be fair-minded. Listen to people’s comments and ideas on particular items. Call for votes on fairly important items- this makes the committee members feel empowered. If you can tell that a vote is going to go a bad way, or that the majority of the committee is going to go in a direction totally unacceptable, avoid that direction. Do this by steering conversation, by claiming a need to stick to the agenda, by referring it to a committee member or subcommittee, by saying that you need to consult with someone about it, or by simply stating that it is unacceptable and moving on. The Committee Secretary must send out the minutes within fifteen days of the end of the meeting, and they should be reviewed at the start of the next meeting. This keeps you from discussing something you’ve already discussed, and it provides a record of what was assigned to whom for purposes of accountability and following-up on tasks.

The Fall Ordeal

The Fall Ordeal, typically held in Southern New York State, is one of the first functions for a new VCP. At least two months in advance, the VCP should hold a meeting of the Program Committee, at which the details of the Ordeal are worked out. This should include (1) Arranging for Promotion, (2) Contacting on-site personnel to obtain a list of service projects, (3) Arranging for a Ceremonial Team, (4) Arranging for an Elangomat team, (5) Arranging for Cooks & Food, (6) Arranging for facilities on-location as necessary, (7) Preparing a detailed program itemizing the time, duration, and person accountable for every thing to take place on the weekend.

1. **Arranging for Promotion** should be done according to the description in the introduction to this guide. A single arrowman should be assigned to write an article for the BT, and all of the information discussed in the portion of the intro on event promotion should be provided to him. The VCP should do follow-up, calling him immediately before and after he requested the article be finished.

2. **Contacting on-site personnel** should be done after reviewing the 10 induction principles of the order of the arrow, available in the OA handbook or the administration Guide for the Ordeal. Approximately half of the work done by candidates should be meaningful work; some of that, if possible, should be visible if they were to return thirty years later. The other half of the work may be grunt work. During the actual event, the elangomat chair should make sure that the crews are divided for work according to this ratio.

3. **Arranging for a Ceremonial Team** should be done at this stage, if not before. This includes recruiting primary (and preferably backup) teams for each ceremony to be performed. It also includes getting these teams their lines, and setting up several (at least two) practices that are several hours in length before the actual Ordeal weekend. The ceremonial regalia must be located and inspected for damage, and smudge pots must be prepared for use.

4. **Arranging for an Elangomat Team** is something that can be assigned to two or three people. The VCP should appoint a lead elangomats, and several people should call around (call the active youth on the lodge roster) to look for elangomats. The VCP should coordinate with the VC-Communications, who may wish to do the phone calls in his committee, or may wish to have the people the VCP has calling send out other messages. When calling, the callers should promote the weekend in general, mentioning the elangomat program and welcoming arrowmen to participate, but not pushing it. Depending on the number of elangomats obtained before the weekend, it may or may not make sense to have a training session for them. It is more likely that you can hold a small training session Friday night on the actual weekend.

5. **Arranging for Cooks & Food** is a must. Food is generally a large part of the cost of the weekend, so deciding on the menu should be done early. Consult with your adviser about who has handled food preparations in previous years, and if you wish them to do it again, either ask them to or have your adviser ask them. If your program includes some kind of catering (you may decide to have Order-in McDonalds for your banquet, for example,) make sure you have permission from the Lodge Executive Committee before making any final or binding arrangements. This also includes making sure you have a place to eat; This may mean arranging for Army tents or other contrivances at Clear Lake Scout reservation.
(6) **Arranging for facilities on location** might include Army Tents, it might include some kind of portable cookware for a large number of people, it might mean something else. Make sure you have the resources you need, from breath mints to toilet paper.

(7) **Preparing a Detailed Program** should be done well in advance, and with one or more people that have been to a large number of Ordeals. The program should be realistic and straightforward, and every part of it should include the time that part begins, how long it lasts, where it is to take place, and who is responsible for it. Additionally, you should have a guide telling you what has to be done before the Ordeal to be ready for that. Be sure to include Spirit of the Arrow Booklet Distribution.

These seven tasks are what a VCP has to do in preparation for an ordeal. They are not too bad if you find decent people and delegate, but if you try to do everything yourself, you will fail in something. Perhaps in several things. The keys to delegation are follow-up and accountability. Therefore (1) break these tasks down according to who you want to delegate them to, (2) assign the tasks, making sure to listen to the input of those you are delegating to, (3) make certain that everyone understands their responsibilities, (4) establish a concrete schedule for checking up on the progress of each person, (5) follow through on it.

These preparations should be made at least two months in advance of an ordeal. They should be completed a month before the Ordeal. The follow-up on readiness for the Ordeal should be thorough. Confirm everything one final time the weekend before the Ordeal, and relax.

When the Ordeal actually takes place, try not to run around like a chicken with your head cut off. You should not be too heavily engaged in anything, so you are ready to respond to problems that develop. Confirm once or twice during the day that your key people are doing their jobs, but do it without breathing down their necks; give them freedom to do their jobs. If you have a problem with something someone is doing, talk to them about it. If they continue to be a problem, bring in the chief and an adviser. Generally, though, if you’ve done everything correctly, there probably won’t be a problem.

Be sure to have the Elangomats record a list of who is in their clan, and their email (their phone is in the database.) Take the lists, and send a copy to the elangomats before each event for the rest of the year. Have the elangomats call the members of their clan.

Don’t forget to make sure someone does a positive article on the event for the BT.

**The Banquet**

The Banquet is the most intensive event for the VCP during the year, because the Program is all there is to the event, and because it is a very visible, close-knit program. The program for the banquet should be prepared at least two months in advance. It should specifically include the exact length of time to be spent on each item.

Awards and Recognitions are likely to be made at the banquet. The VCP should make certain that certificates are printed out for those members of the lodge that have received their Ordeal or Brotherhood during the past year. These certificates should be presented by the lodge chief, possibly with a receiving line of one or more officers. There should be a brief paragraph or so commenting on what the Ordeal membership means, and another on what Brotherhood membership means. They should be printed and ready for the Lodge Chief if he wants to use them, although he should be given the opportunity of preparing his own, if he would rather.

The Founders Award may be on the program. The Chief’s Award may be on the program. Make sure that any award on the program is not without both presenter and speech; the presenter in each case should be offered the opportunity to prepare his own speech, but the VCP should also provide him with one, so that no award goes without an appropriate understanding of what it is being conveyed onto the audience.

Entertainment also is a part of the banquet, and is often the most annoying part. High-school Jazz bands, magicians, hypnotists, mentalists, and other forms of entertainment have been used. Although there are not always many enjoyable options, the trick is to come up with several ideas, pursue them, get prices, and then hand over two or three decent ideas to the Lodge ECM stating the prices and options. Then lock it in immediately. If the entertainment is something done by the lodge, make sure it is done according to a speech, and not done extemporaneously.

The Food at the banquet is also important. Find out what options you have from the caterer, talk to several people (your committee, maybe another lodge officer or two,) to make sure that the lodge as a whole doesn’t have completely different tastes from your own, get final approval from the ECM, and go ahead and lock it in.
Last of all, is the location of the banquet. Some kind of conference center might work. It has been held at several places, including the GM Training center and the Elks Lodge. Some lodges hold theirs in restaurants rather than centers, which has many advantages. Make sure that you have some kind of microphone system if possible, and don’t forget that a hundred people sitting around big round tables having eaten a meal take a louder voice to address than a hundred people sitting down in a meeting after an ordeal. The Council office has a small portable microphone system that you should take with you, regardless of whether or not there is a mic at the facility, for backup.

Again, this should all be locked in at least two months in advance.

The Fellowship Weekend

The Fellowship Weekend is pretty simple. It’s just like a troop cabin-camping weekend, only a little bigger, and with a little more program. The VCP wants to have a schedule, but it doesn’t have as many items on it as the Ordeal. He needs to promote the weekend according to the same methods discussed in the introduction.

The program traditionally includes football. It also includes a brotherhood quest and ceremony, breakfast, lunch, dinner, and a few miscellaneous things. These things may include a service project, a session of OA Jeopardy, a pie-eating contest, a chess tournament, a movie, or just about anything else you can think of. Be creative, and don’t forget to promote this weekend.

You still want to do everything at least two months in advance- this gives you time to call everyone and to get out the right information. Don’t forget to arrange for cooks and food, and to reserve cabins (this should be done much more than two months in advance.)

The Spring Ordeal

The Spring Ordeal is very like the fall Ordeal, with two exceptions: It is held at Camp Read, and the Vigil Honor ceremony is not held. The latter does not concern you, but the former means that you need to arrange for drivers for the council vans, and that you should try to promote the weekend well in advance of its arrival, so that people can arrange for transportation.

Now that your program committee has been operating for many months, there may be some people on it ready for a challenge. Even if you did all the tasks of the Ordealmaster in the Fall, it is time to delegate some more. You want to delegate a large portion of your responsibilities to one or two people for this event, and require them to manage it.

To determine your tasks for this, see the Fall Ordeal Section.

The Lodge Officer Elections

Like everything else, you are still Vice-Chief for Program. The Program for this is straightforward- consult the Lodge Operating Rules and the GOA. If there is a BBQ or other thing to be done, feel free to delegate. It is critical that you be impartial when arranging for this function. Make sure that everyone is as informed as possible about it, and answer any questions people have.

Each election should be run by youth arrowmen, no one but youth arrowmen may vote, the person running the election shall not vote save in the event of a tie. Each election should be preceded by a description of the office. Each person interested in running for an office should have a talk with the lodge chief or his designee and the lodge adviser or his designee prior to the election so that they know what they are getting into. A person requires a nomination to run, he shall be given an opportunity to accept or decline the nomination, nominations shall require no second. Nominations shall be closed, then each candidate should be given an opportunity to speak. After all candidates have spoken, questions from the audience should be taken, the candidates should leave the room, the election should be conducted with each youth having one vote, a majority of votes is required, if a majority is not achieved the candidate w/ the least number of votes will be dropped and audience has an opportunity to ask more questions, vote occurs again, etc….

Before the event takes place, the Vice-Chief for Program should speak with the lodge chief, and together they should make sure that there are at least two youth arrowmen running for each office. This assures that someone will be willing to take the responsibility, and it assures at least a little bit of competition.
The Conclave

The conclave is the gathering of lodges in your section; your lodge will be assigned a function to perform, and generally the chief will ask you to do it. This function may be training, sports, activities, shows, publications, or Service Lodge. Ask your adviser for more information, but I will discuss each briefly here.

Training- one of the primary functions of a conclave is to have lodges come together for mutual improvement. This means that training sessions take place in the morning of a conclave. The lodge responsible for training arranges to have trainers present for all sessions from different lodges in the section. It also makes sure those trainers are trained, and it reports to the Section Chief & Adviser the number of youth and adult participants in each training session.

Sports- The afternoon program of a conclave often includes sports such as soccer, volleyball, or bowling ball tosses. The VCP might be asked to coordinate this program.

Activities- The afternoon program of a conclave might include a ceremonial competition, OA Jeopardy, or strange things concocted by the Council of Chiefs to annoy the heck out of small rodentia.

Shows- An inspirational show, or several such shows, are a key ingredient to a successful conclave. You may be expected to prepare and perform such a show.

Publications- You may be asked to gather all the information necessary to print up the program booklet for the conclave, including letters of welcome from the lodge and section chiefs, a map of the camp, the time and location of training sessions and program events, and other important information.

Service Lodge- this means that the Section will be holding its conclave at a facility provided by your lodge or council, and that you will be responsible for on-site support. Talk to your adviser ASAP if this is the case. If you are doubling as a conclave coordinator, make sure to attend the Section Officer’s Training Seminar in the Fall.
Program Committee

The Program Committee is responsible for the planning, preparation, and execution of all lodge events. Traditionally, these events have included 1 Fall Ordeal, 1 December Banquet, 1 March Fellowship weekend, 1 Spring ordeal, and 1 May Barbeque. It is expected to coordinate all lodge activities related to events.

The Program committee is also responsible for ensuring that items #10 and #13 from the quality lodge petition are met. They are: (10) “The lodge conducted sufficient Ordeal ceremonies with no more than 50 candidates per ceremony. Each of the ceremonial teams were trained, each team member had memorized his part and each ceremony was presented in an effective and impressive manner.” (13) “The lodge used the Journey to Brotherhood program in processing Brotherhood candidates.”

Each member of the program committee is responsible for coordinating one event and assisting in the coordination of others. For example, one member may be expected to be acting in his primary role and determining an appropriate facility for a lodge function, while at the same time acting in a support role for another member of the committee.

The Chairman of this committee is appointed by the lodge chief. The Adviser is appointed by the lodge adviser. This committee is under the jurisdiction of the Lodge Vice-Chief for program. It is recommended that this committee include a diverse group of arrowmen, including at least one ordeal member and at least two arrowmen likely to remain active for an additional program year.

The Responsibilities of the chairman of this committee include:
1. To preside over the meetings of the committee
2. To arrange for meetings of the committee as often as may be necessary.
3. To recruit and maintain an active youth membership of no less than six members of the program committee, and to ensure their presence at no fewer than 60% of held meetings.
4. To appoint a committee secretary, responsible for secretarial duties associated with the meeting of the committee.
5. To establish, in advance of each meeting, an agenda appropriate to the goals of the committee.
6. To report monthly the progress of the committee to the Lodge Executive Committee.
7. To maintain a regular contact with all members of the committee and such members of the lodge as may be placed above him.
8. The chairman leader should at all times be ensuring that the time spent in committee is productive, and that unresolved issues are parcelled out as appropriate and dealt with.

The Responsibilities of the Secretary to this committee include:
1. The taking of minutes at all meetings of the committee
2. The distribution of said minutes, in electronic or written form, to all members of the committee within two weeks of any meeting’s closure.
3. The reading of said minutes at the beginning of the next meeting.
4. The forwarding of a copy of said minutes to the designee of the Lodge Executive Committee for permanent lodge records.

The Responsibilities of any member of the program committee when acting as event leader:
1. Establishing well in advance (at least 90 days) the date of the event.
2. Ensuring adequate event publication, working with the communications and operations committees where appropriate.
3. Leading the program committee in the pre-event administration, such as on-site contacts and the creation of a program schedule.
4. Arranging all appropriate event services.
5. Attending the two prior executive committee meetings to report on the status of your event.
6. Attending the event, and acting as Master of Ceremonies or Ordealmaster when appropriate.

The Responsibilities of any member of the program committee when acting as support for an event leader:
1. Continuing active event leadership for another event, if assigned.
2. Working as designated by the event leader and committee chairman to fulfill the goals of the event and committee.

Operationally, all youth members of this committee have one vote when voting becomes necessary. The chairman shall not vote except in the event of a tie. Two motions are the minimum number for any meeting after the first: one motion to approve the minutes of the previous meeting, and another to adjourn. Each of these motions requires a simple majority, save as part of an unfriendly act, in which case they require a two/thirds majority. The interim operational policy of the committee is at the discretion of the committee chairman, although the following motions should be recognized at any time:

1. A Motion to approve paperwork presented to the committee (e.g. reports or minutes)
2. A Motion to approve a significant plan or decision made by the committee.
3. A Motion to spend money.
4. A Motion to amend another motion, paperwork, or planning that comes under the committee.
5. A Motion to the previous question.
6. A Motion to table.
7. A Motion to adjourn.

A Motion to spend money has additional requirements- specifically, the money must fall within the budget of the committee. This budget is prepared in advance by the Committee Chairman or his designee, and must be approved by the lodge executive committee prior to expenditure. The motion to spend money must be entered into the minutes, and must note (1) the nature of the items or services purchased, (2) The exact amount spent, or the parameters of what the committee has authorized be spent, (3) the individual responsible for making certain the money goes where it has been approved, and (4) the number of votes for, against, and abstaining.

Each of these motions requires a simple majority (50% approval) to pass, with the exception of the motion to amend. If a motion is made to amend an item, and the amendment is a “hostile” or “unfriendly” act, meaning that the creator of the item being amended disagrees with the amendment, then a 2/3 majority is necessary to amend the item. If the creator of the item being amended approves of the amendment, it is a “friendly” amendment and is automatically incorporated into the item. If the creator either is not present or is indistinguishable, a simple majority is required to approve the amendment.

A Motion to the previous question is a move to close debate on an issue.

The recommended goals for the first meeting of this committee include:
1. Surveying the committee with the new LLDP materials.
2. Appointing a committee secretary.
3. Assigning an event leader to all events within the next six months.
4. Establishing the committee’s goals for the next six months.
5. Determining and assigning the appropriate tasks for the upcoming events.
6. Establishing a second meeting date within one month.
Appendix B: Ceremonies Inventory (Dec-99, Submitted by Dave Pond)
Ceremonies Inventory – Dave Pond’s Possession, Dec 22, 1999

Head dresses
1 horn (meteu’s horns)
1 double trailer
1 bonnet w/ red fluffies
1 brown bonnet
1 white/black bonnet (old, poor condition)

Costumes
7 ponchos
5 pairs of pants
1 red starred shirt

Accessories
4 chokers (red, blue, green, black)
2 hatchets
4 sets of bells
drum w/ 1 mallet
1 rattle
3 pairs of moccasins
1 pipe

Books
8 ordeal books
6 brotherhood books

Materials
Bad of beads (white, red, blue, green, black)
Leather strips
Long feathers
Fluffies (white, red)
Bells
15 2” diameter mirrors
1 bonnet kit
1 double trailer kit
bag of rabbit-skin strips
Appendix C: Lodge Executive Committee

- Lodge Chief
- Lodge Adviser
- Lodge Staff Adviser
- Scout Executive
- Lodge Key 3
  - Strategic Planning Committee
  - Operations Chairman
  - Communication Chairman
  - Program Chairman
  - Service Chairman
- Operations Adviser
- Communication Adviser
- Program Adviser
- Service Adviser
- Financial Adviser
- Financial Officer
- Membership Officer
- Immediate Past Lodge Chief
Appendix D: Sample Program Committee Minutes

Ktemaque Lodge #15
Program Committee Meeting
8 Spring Lake Drive
March 10, 2000 – 6:15 p.m.

Attendance:
Matt Decker  decker567@aol.com  761-3861
Bob Blake  bobbeth77@aol.com  428-2198
John Romeo  robert_romeo@thruway.state.ny.us  228-1123
Tom White  twight@wso.williams.edu  738-1791
Robert Romeo  robert_romeo@thruway.state.ny.us  228-1123 (nonmember)

The meeting was called to order at 6:15 by Matt Decker.
The committee reviewed the Program Committee charter.
The committee reviewed the Ktemaque Lodge Strategic Plan
The committee consists of 7 youth members and two adult advisers.
  o Matt Decker (Y)
  o John Romeo (Y)
  o Dave Pond (Y)
  o Bob Blake (Y)
  o Kevin Smalley (Y)
  o Brian Reddy (Y)
  o Eric Feiderlein (Y)
  o Patrick Haggarty (A)
  o Lanny Schwartz (A)

The fellowship itinerary, previously reviewed by the ECM, was reviewed by the chair.
  o The Davises must be called to confirm availability of smudge pots.
  o The Rain Location for both ceremonies shall be the fort.
  o The Closing ceremony will be held at night, after the brotherhood ceremony.

The following articles have been requested for the Beaver Tracks
  o Program Committee Article – Matt Decker
  o Fellowship Article – Matt Decker
  o Banquet Article – Bob Blake
  o Spring Ordeal Article – Tom White
  o BBQ Article – John Romeo

BBQ
  o Due to the conglomeration of OA activities from May to June, The Chief has asked that the BBQ be held at a different date.
    ▪ April 19th, the Tuesday before Easter, is one possible date.
    ▪ April 29th, the Sunday after Easter, is the backup date.
  o The Chief also wants to invite the lodge membership to the election, in the hope of having a genuine lodge meeting.
    ▪ The Chair will check with WCC about the availability of appropriate facilities, and Pace if that fails.
  o The Menu should consist of hot dogs & hamburgers, chips, and soda.
  o Half barrels from Durland or other sources will need to be arranged. The Chairman will look into it.
  o The Agenda will be as follows:
    ▪ General Membership Meeting (30 minutes.)
    ▪ Play, Cook. (Frisbee, etc.) (1 hour 30 minutes.)
    ▪ Eat, Election (1 hour 45 minutes)
    ▪ Totalling 3 hours 45 minutes.
  o If the BBQ is on Tuesday, the program will start at 3:00. If it starts on Saturday, at 1:30.
- Section Conclave
  - The lodge is responsible for Afternoon activities.
  - Ceremonies competition
    - Objective Judges – 1 from each lodge
  - Sports
    - Porch will call Dan Walsh to check facilities at Siena College
    - Basketball
    - Soccer
    - Volleyball- does school have court?
  - OA Jeopardy
  - Leave No Trace area/demonstration
  - Swimming – Pool?
- The Meeting was adjourned.
ARTICLE IV: LODGE OFFICERS

Section 1B.
The heirarchy of lodge leadership shall be in the order of Chief ➔ Vice Chief for Program ➔ Vice Chief for Operations/Tribes ➔ Vice Chief for Communications ➔ Vice Chief for Service. This distinction is important only insofar as filling in for the Chief when he is unavailable, and should not otherwise affect the operation of the lodge.

Section 2.
Lodge Officers shall be elected at the Annual Lodge Business Meeting, to be held in late spring. The term of office shall be from June 1 for one year. The officers shall be installed at the earliest Lodge function following their election.

Section 2A.
Candidates for election must be nominated by an active registered youth member of Ktemaque Lodge. Nominations shall require no second. A majority of votes cast will be required for election. The current Lodge Chief or his designee shall preside over this election, and may not vote except in the event of a tie. No candidate for election may preside over that election. In the event that the individual running presiding over the election is nominated for an office and accepts that nomination, he must step down from presiding. All dues paid members of ktemaque lodge as of the date of officer elections may vote.

Section 2B.
If an office of the Lodge becomes vacant, the Lodge Executive Committee shall elect a replacement within thirty (30) days. If an officer of the Lodge is absent of otherwise unable to perform his duties over an extended period of time, the Lodge Executive Committee may designate by resolution, and with approval of the Lodge Adviser and Lodge Staff Adviser, another member to act in his place for the remainder of the term.

Section 2C.
Any officer of the Lodge may be removed from office by the affirmative vote of two-thirds (2/3) of the Lodge Executive Committee at a special meeting called for that purpose, but only after an opportunity has been given to him to be heard and amendment rule of notification, ARTICLE X, has been complied with.

Section 3.
The Lodge Officials shall be those members of the lodge appointed by the chief or by the committee chairmen with the consent of the chief, to positions of responsibility that significantly impact the operation of the lodge. They also must be under the age of twenty-one (21) during their entire term in office.

ARTICLE V: EXECUTIVE COMMITTEE

Section 1.
The voting members of the Lodge Executive Committee shall be composed of the elected Lodge Officers, all Committee Chairmen, and the immediate past Lodge Chief (until he turns over twenty-one [21]). Other voting members of the committee may be appointed only by the unanimous decision of the Lodge.
Executive Committee, and their term of office must be specified at the time of appointment, and may not pass their twenty-first birthday.

Section 1A.
The non-voting members of this committee shall include the lodge adviser and lodge staff adviser.

Section 2.
The Lodge Executive Committee shall meet regularly at least eight (8) times a year.

Section 2A.
Special meeting of the Lodge Executive Committee may be called by the pleasure of the Lodge Chief.

Section 2B.
Each meeting of the Lodge Executive Committee shall be opened with the Obligation of the Order of the Arrow and be closed with the official song of the Order of the Arrow.

Section 2C.
The Lodge Executive Committee meeting shall be open to all members of Ktemaque Lodge, and to the professional staff of the council.

Section 2D.
The Lodge Chief shall serve as chair of the Lodge Executive Committee.

Section 3.
Each Youth member designated as approved in Section 1 of this Article of the Lodge Executive Committee shall have (1) vote in deciding Lodge Business. The Chair does not vote except in a tie.

Section 4.
It is strongly recommended that Minutes be submitted to the permanent lodge record within fifteen days of the meeting, and that an agenda be submitted to all committee members by its chair at least ten days prior to the meeting.

Article VI: TRIBES

This Article Has Been Deleted. See Prohibition.

ARTICLE VII: COMMITTEES

Section 1.
The recommended operating Committees of Ktemaque Lodge shall be as follows:

Strategic Planning Committee
Program Committee
Operations Committee
Communications Committee
Service Committee

The Lodge Chief shall establish such additional committees as he sees fit, but the Lodge Executive Committee must approve these committees at the next Executive Committee Meeting.

Section 2.
The Lodge Chief shall be responsible for the appointment of Committee Chairman. This authority may be delegated to other elected lodge officers. It is recommended that Program, Operations, Communications, and Service be chaired by their respective Vice-Chiefs.
Section 3.
The Committee Advisers shall be appointed by the Lodge Adviser in the consultation with the Lodge Chief and Lodge Staff Adviser. The Committee Advisers and Chairmen’s terms expire with that of the lodge Chief, Or according to the rules specified for a specific event in Article IV Section 5B. The former clause holds in the event of a non-event specific committee, and the latter holds in the event of such a committee.

Section 4.
All Lodge Committee Chairmen shall be under the age of twenty-one (21) during their entire term of office.

ARTICLE VIII: LODGE MEETING

Section 4.
Members twenty-one (21) years of age or older shall have no votes in any decisions of the lodge or operating committee, nor shall make a motion or nomination, save for those nominations aimed at an award, rather than a position. Awards include (1) The Vigil Honor, (2) The Founder's Award, and (3) Any other award explicitly defined as one in advance by the lodge executive committee. Members (21) years of age or older may vote in the Strategic Planning Committee, and any other committee aimed at a long-term lodge development program, but the chair of such a committee must be under (21) years of age during his entire term of office, and the majority of the committee at any given time must consist of youth members of Ktemaque Lodge.

ARTICLE IX: DUES

Section 4A.
There shall be an induction fee charged from each new Ordeal member for the following Order of the Arrow material to be included in the "Lodge New Member Packet."

Ktemaque Lodge Dues until December 31st
Official "Order of the Arrow" Membership Card
One "Ktemaque Lodge" Flap Patch
Lodge New Member Information
Set of "Spirit of the Arrow" Booklets
Official "Order of the Arrow" Handbook
Official "Order of the Arrow" Ordeal Sash

Section 4B.
There shall be an induction fee charged from each new Brotherhood Member for the following Order of the Arrow Material to be included In the "Journey to Brotherhood" Packet:

Official "Order of The Arrow" Brotherhood Sash
Ktemaque Lodge Neckerchief
New Membership Card

Section 4C.
The Lodge shall pay the induction fee for each new Vigil Honor Member for the Following materials:

Vigil Honor Membership Card
Vigil Pin
Vigil Sash
Framed Vigil Certificate

Section 5.
In the development of the Lodge budget, funds will be made available for Lodge member, Lodge Officer, and Scoutmaster mailings, activities and service projects upon written request. Lodge Committees must gain approval from the Lodge Executive Committee before incurring non-budget expenses.

**ARTICLE X: BROTHERHOOD MEMBERSHIP**

Section 2.
The Brotherhood Quest and Ceremony shall conducted at least twice (2) each calendar year on dates scheduled by the Lodge Executive Committee. All Ordeal members who have more than ten (10) months active membership in Ktemaque Lodge shall be invited to seal their membership in the Order by participating in the Brotherhood Quest.
Appendix F: Sample Promotional Article

Have you ever wondered exactly how it is that the summer camp staff sets up the tent platforms so that they are nice and well-supported for hours after you get there, and then as soon as you close your eyes the rocks fall out from under all four corners? Have you ever wanted to spend some time up at camp without the presence of your scoutmaster, constantly telling you to attend seventeen merit badge classes and to attend all of the ones you already have to make sure that every scout in your troop doesn’t have any problems? Have you ever wanted to be up at camp in a situation where no one is allowed to whine? Now’s your chance.

The annual Spring Ordeal/Service weekend is taking place at Camp Read on the weekend of DATE, beginning on Friday evening and running through Sunday morning. Elangomats are needed, so if the idea of your very own clan appeals to you, give Pat Haggerty a call at (914) -631-2567. Even if you don’t know exactly what you want to do there yet, come along anyway. If you took your ordeal ceremony more than ten months ago (at last year’s Spring ordeal or before) you can participate in the brotherhood, getting red bars on your sash and sealing your membership in the order.

But in more ways than just what you get out of being there, or we get out of having you there, this weekend is an opportunity to immerse yourself in the three principles of the Order- brotherhood, cheerfulness, and service. You will have the opportunity to meet dozens of arrowmen from Westchester- Putnam council, whether they’re from fifty miles away or fifty feet away. You’ll get a chance to give service to the council camp, service that may actually be important to you and your troop when you visit during the summer, and it’s rare that you get an opportunity to do service for your troop in Boy Scouts. You’ll also have a chance to have fun- to immerse yourself in the time-honored tradition of a rich and ancient culture- that of doing stuff in the woods with a large number of other people of a reasonable age and with only a few fuddy-duddies around.

Remember your ordeal? This is the same thing, but from a different perspective. This is the one where Alec Guiness pushed him into the molten pit, not the one where James Earl Jones killed him. Like a really big troop weekend, with a tremendous amount of activity, and a very special ambiance that is rare both in scouting and in life.

Porch/Dan: Registration information (where and during what time periods) should be included, preferably both tacked onto the article and on the form. Additionally, directions to camp should be somewhere other than on the back of the registration form, so that people have them if they decide to drive. Also, if we have the council vans, there should be notice that space goes to candidates first, and there should be a phone number to call if interested, as well as the price, etc…
Appendix G: Simple Ordeal Program  (This is the bare minimum)
Ktemaque Lodge #15        Fall Ordeal Schedule        Sept, 1999

Friday
6:30- Ceremonial team sets up ant practices for pre-ordeal
7-830 Arrival and check in. Brothers go to cabins as they come in.
8 Elengomat meeting
8 Refreshments??
815 Ceremonies to the ring to set up and have dress rehearsal
830 Split up into Clans. Spirit of the Arrow books are handed out by the
Elengomats.
930 Pre-Ordeal begins
10:15 Sleep

Saturday
5:45 Elengomats wake up
6:15 Candidates wake up while the eggs, water, cups are taken to the groups. (1 fire
per clan?)
7 Dining hall breakfast
730 Work crews depart
9 Ceremonies cleans up from pre-ordeal, and begins pit set up.
1200 Candidates’ Lunch,
1240 Candidates resume work
1 Brotherhood quest begins, ceremonies builds fires and rehearses.
6 Candidates quit work, ceremonies reports to pit for final practice.
630 small snack for candidates
7 Brotherhood ceremony
8 first ordeal ceremony
9 second ordeal ceremony
10:00 Banquet, reminder of breakfast time tomorrow, lodge meeting

Sunday
8:00 Breakfast
8:45 Clean up cabins and ceremony pit
10:00 Lodge meeting, recognition of new Arrowmen, Brotherhood members.
Spring Ordeal Program Schedule

Ktemaque Lodge #15
May 15-17, 1998

Friday:
5:01 Vans Leave Hawthorne
9 Ceremonial team to pre-ordeal ring. Set-up practice
8-10:00 Arrival & Check-In @ dining hall. Brothers get settled into cabins.
   Brotherhood Candidates given packets. Ordeal Candidates given Spirit of the Arrow
   Booklets. Brothers lead group activities. Brothers settled in cabins.
9:30 Refreshments
10:00 Split up into Elangomat Crews
10:00 Ceremonies: Dress Rehearsal, candles lit.
10:30 Pre-Ordeal Ceremony begins.

Saturday:
~5:30 Kitchens open
6:10 Elangomat Wake-Up
6:30 Get Eggs, water + Styrofoam Cups from mess hall & Take to groups
7-7:30 Dining Hall Breakfast. Brothers eat quickly and switch with elangomats.
8:00 Work Crews move out.
8:15 Ceremonies team commences Pre-Ordeal Cleanup.
9:30 Ceremonies team begins set-up.
12:00p Candidates given lunch; Ceremonies team breaks, eats quickly and watches candidates
   while Elangomats eat.
12:30 Brotherhood Quest Begins
12:40 Candidates resume work. Ceremonies team builds fires and begins practice.
6:00 Candidates Quit Work
6:30 Final Ordeal Ceremony Practice Held
7:00 small snack given to candidates; brotherhood team starts practice.
7:45 Brotherhood Ceremony Held.
8:45 Ordeal Ceremony #1
9:45 Banquet: Reminder of Breakfast time tomorrow (mandatory), and lodge meeting.
10:15 Officer Served Ice Cream
11:30 Taps

Sunday:
7:30 Breakfast. All gear must be cleared out of cabins and in a pack line at the mess hall first.
8:00 Clean-up cabins and ceremony pit.
9:00 lodge meeting. Recognition of New Arrowmen, Brotherhood members, and
   Recognition of Elangomats, Cooks, & other brothers. Next Function: BBQ/Lodge
   Elections. (A week from Tuesday.) ??Conclave?? Sign-Up Sheets.
Fall Ordeal Program Schedule
Ktemaque Lodge #15
September 26-28, 1997

Friday:

9 Ceremonial team to pre-ordeal ring.  Set-up practice
8-10:00 Arrival & Check-In @ dining hall.  Brothers get settled into cabins.
Brotherhood Candidates given packets.  Ordeal Candidates given Spirit of the Arrow
Booklets.  Games for work crews.  Brothers settled in cabins.
9:30 Refreshments
10:30 Split up into Elangomat Crews
10:30 Ceremonies: Dress Rehearsal, candles lit.
11 Pre-Ordeal Ceremony begins.

Saturday:

~5:30 Kitchens open
6:10 Elangomat Wake-Up
6:30 Get Eggs, water + Styrofoam Cups from mess hall & Take to groups
7-7:30 Dining Hall Breakfast.  Brothers eat quickly and switch with elangomats.
7:30 Vans to Clear Lake
8:00 Work Crews move out.
8:15 Ceremonies team commences Pre-Ordeal Cleanup.
9:30 Ceremonies team begins set-up.
12:00p Candidates given lunch; Ceremonies team breaks, eats quickly and watches candidates
while Elangomats eat.
12:40 Candidates resume work.  Ceremonies team builds fires and begins practice.
2:30 Brotherhood Quest Begins
5:30 Candidates Quit Work
6:00 Final Ordeal Ceremony Practice Held
6:30 small snack given to candidates; brotherhood team starts practice.
7:15 Brotherhood Ceremony Held.
8:15 Ordeal Ceremony #1
9:15 Ordeal Ceremony #2
10:15 Banquet: Reminder of Breakfast time tomorrow (mandatory), and lodge meeting.

Sunday:

7:30 Breakfast.  All gear must be cleared out of cabins and in a pack line at the mess hall first.
8:00 Clean-up cabins and ceremony pit.
9:00 lodge meeting.  Recognition of New Arrowmen, Brotherhood members, and
Recognition of Elangomats, Cooks, & other brothers.
Appendix H: Officer Election Program Sample (note: Chris Davis was the outgoing Chief.)

Ktemaque Lodge #15 Officer Election Program

Obligation

Description of Chief’s Responsibilities
Nominations for Chief
Candidates Speak
Election (Candidates leave room)

Chris
Youth Brothers
Nominees
Youth Brothers

Description of Vice-Chief for Program’s Responsibilities
Nominations for Vice-Chief: Program
Candidates Speak
Election (Candidates leave room)

New Chief (or) Old VCP
Youth Brothers
Nominees
Youth Brothers

Description of Vice-Chief for Communications’ Responsibilities
Nominations for Vice-Chief: Communications
Candidates Speak
Election (Candidates leave room)

New Chief (or) Old VCC
Youth Brothers
Nominees
Youth Brothers

Description of Vice-Chief for Operations’ Responsibilities
Nominations for Vice-Chief: Operations
Candidates Speak
Election (Candidates leave room)

New Chief (or) Old VCP
Youth Brothers
Nominees
Youth Brothers

Promotion for:
NE-3B Section Conclave August 21-23rd.
Glens Falls Council, Camp Wampokee, Fort Ann, NY
Spring Ordeal September 25th-27th.
New Vice-Chief: Program
Executive Committee Meeting(s), next June 23rd, 7:30 /* Eagle Ceremony? */

Closing (Order Song)

New Chief
Appendix I: End Meeting Ceremony for an Ordeal Sunday

Nutiket:

Two nights ago, I warned you of
The journey you would undertake.
I asked you to use that past,
Not only in symbolic fasting,
But also in searching for the future.

You were sent to seek a vision,
Of yourselves, and of your purpose.
As Nutiket, guardian of the lodge,
I kept external influences from your ordeal,
So that you might grow from within,
Not from without.

I also spoke to you of fire,
And I we showed you many flames.
But all that fire all about you,
Could not compare to flame throughout you.

Remember cheerful fire,
That would comfort you,
That would warm you,
That would come from you.

Kitchkinet:

I am the guide;
Yet even as I led you,
I led you to yourselves.
To spend the night alone,
So that you might guide yourself.

Much of scouting, much of life,
Much of labor, much of strife,
Much of living, much of living,
All reside about this point.

It is the role of the guide
To find within you
That which drives you
And to make it strong.

Remember Helpful friends,
That would comfort you,
That would warm you,
That would come from you.

Meteu:

I am Meteu.
I keep for this tribe the legends and the histories.
I listen to the forests and the winds.
I learn from the rivers and the sunsets.
Long ago, Uncas made a choice.
He chose to do what was right.
He chose to hold firm to his convictions.
He chose to help others.
And a civilization was saved.
Uncas naively dreamed,
And so he won his battle.

Remember the dream.
That would comfort you.
That would warm you.
That would let you live.

Allowat:

Welcome to our brotherhood.
Welcome to our love.
Welcome to our lodge.
Welcome to the Order of the Arrow.

Welcome the Brotherhood.
Welcome the Cheerfulness.
Welcome the Service.

Perhaps you have seen the arrow.
And perhaps you have not.
But regardless of your vision,
That you sought in this Ordeal,
It is Only Right that you should return,
To our next tribal convocation,
To the woods and to the waters,
To seek a vision,
To guard the tribe,
To guide the tribe,
To remember the tribe,
Or to lead the tribe.

Remember the Order.
That would comfort you.
That would warm you.
That would be you.

Meteu:

We who bear the obligation
Of the order of the arrow
Now in silent meditation,
Mindful of our high tradition
Ponder that which is our purpose,
Pledge ourselves to cheerful service,
And with the guidance of our Maker

We with hearts and wills united,
Pledge to serve his holy purpose,
This our reason and intent,
Mark with silence reverent.

Allowat:

This concludes our meeting. Let us now join hands and sing the song of our order.
Appendix J: Sample Fellowship Program
Ktemaque Fellowship '98

Friday Evening
10:00 Crackerbarrel

Saturday
7:45 Breakfast
8:30 Ordeal Ceremony Training “In search of the Perfect Ordeal.”
    Putting together teams,
    Symbolism & Meaning of the ceremonies,
    Ceremonial Competition
12:00 Lunch
    Full Ceremony (including Investing and Closing)
2:30 Football Game
    runs through 4:00
4:00 Brotherhood Quest Begins,
    Ceremonial Ring setup by brotherhood members, Ceremony Practice(s) held
    Movie for those brothers who are not yet eligible for the brotherhood.
6:30 Brotherhood Ceremony
7:30 OA Jeopardy
8:30 Meeting
    Presentation of Brotherhood Cards & Neckers
    Patch Info
    Pitches for:
        Spring Ordeal/Service Weekend
        Newsletter Contributors
        May Barbecue
        ECM meetings
9:00 Dinner

Sunday
7:45 Breakfast
8:30 Clean Cabins

Food List
Crackerbarrel
    Crackers
    Cheeses
    Bug Juice

Breakfast
    Eggs
    Bacon
    Sausage
    Cereals
    Hot Chocolate
    Bug Juice

Lunch
    Stake ‘ems
    Soup (Tomato &/or Chicken Noodle)
    Chip Type Food

Dinner
    Steaks
    Baked Potatoes
    Salad
    “Happy Anniversary Ktemaque Lodge” Cake

 Breakfast
    French Toast
    Leftovers

Supplies List
Buzzer System
Regalia
Ceremonial Pamphlets
Cooking Gear
Bug Juice/Water Tankards
Dry Erase Board or Presentation Flip-Pad & Writing Utensils
TV/VCR & Movies

Food List
Crackerbarrel
    Crackers
    Cheeses
    Bug Juice

Breakfast
    Eggs
    Bacon
    Sausage
    Cereals
    Hot Chocolate
    Bug Juice

Lunch
    Stake ‘ems
    Soup (Tomato &/or Chicken Noodle)
    Chip Type Food

Dinner
    Steaks
    Baked Potatoes
    Salad
    “Happy Anniversary Ktemaque Lodge” Cake

 Breakfast
    French Toast
    Leftovers
Appendix K: Sample Fellowship Article

You’ve talked the talk, but Can you Walk the Walk?
In Search of the Perfect Ordeal.
Journey to the Heart of the Ordeal.
Awake my friends, for your now are started on a long a toilsome journey.

You have heard these words before, but you may not remember them. Even if you do, you probably don’t know what they really mean. The ceremonies of the Order of the Arrow are more than simply great rhetoric; they delineate a set of ideals that are noble in nature and beautiful in truth. And at the 1998 25th Anniversary Fellowship Weekend, the brothers of Ktemaque Lodge will have the opportunity to partake in the making of these ceremonies.

For many years, Ktemaque Lodge has held a weekend of wimachtendienk in the spring. This year, on the weekend of March 27-29, there will be a very special Fellowship. Brothers spend much of this time in frivolous fraternization rather than arduous labor. Cabin Camping is at its very finest. A fire roaring under the mantle, half a dozen card games going, and good food. An afternoon football game in the mud below the fort. Movies into the wee hours of the morn.

On Saturday morning, brothers will travel to the very heart of the Ordeal, as they learn about and participate in the ceremonies.
Appendix L: Sample Banquet Detailed Program (For MC and presenters, not audience)

Ktemaque Lodge #15 1997 Annual Lodge Banquet Detailed Program

6:30  Social Hour – NOAC & Camping Promotion Videos
7:00  Opening Ceremony - Chris – Obligation
      Thanks to Council Camping Chairman Jim Jones for showing, if he did.
      Philmont Grace – Steward or Tom
      For Food, For Rainment, For Life,
      For Opportunity, For Friendship
      And Fellowship, we thank thee O Lord.

    Dinner

7:15  ESP Show

New Ordeal Members (86)
      These brothers are new to the Order, but they are not new to us. We knew them as friends who
      have made council activities, summer camping, and their own troop activities as good as they have been.
      They have joined our brotherhood of honored campers and will continue to faithfully lead their council in
      wimachtendienk, wingolouchsik, and Witahemui.

T-Bird Games Staff (from OA)
      In the words of Allowat Sakima, “He alone is worthy to wear the arrow who continues faithfully
      to serve his fellow man.” Several arrowmen served the youth of our council on the Thunderbird Games
      Staff this year. They have done a service to the thousands of cub scouts that attended Thunderbird V, and
      I’d like to ask them to stand up now and be recognized.

New Brotherhood Members (40)
      These scouts have continued to faithfully served their fellow scouts as leaders and arrowmen.
      They have been given through brotherhood membership the opportunity to evaluate their past contributions
      to Scouting and our lodge and to reaffirm their belief in the high purposes of the Order.

Camping Promotion Speech – former Reed Reservation Director

New Vigil Honor Members (3)
      Presentation By Eric

Chief’s Award Presentation
      Presentation By Chris

Founder’s Award
      Presented By Jess & Evan

Closing -Tom
      Moment of Silence for National Vice Chief who passed away recently in a car accident.
      Play Taps
      This concludes are evening. We wish each of you a Happy Scouting 1998.
Appendix M: Sample Spring Ordeal BT Article

Spring Ordeal

“Brothers, some have been found who are willing to spend themselves in serving others. Yet they have not felt the fire, they have not heard the admonition, they have not seen the Arrow. They must be willing to go upon a journey, and it is only right for us to stand by them through their ordeals until they enter into the bond of Brotherhood.”

Newly elected brothers were tapped out in late April at the council camporee, and now they are about to endure their ordeal. They come to us as friends, and soon they will be bound to us as brothers, but only if we turn out to help them on their journey. Brothers are needed to help out at the Spring Service Weekend. Elangomats, the famous Ktemaque Kulinary Kooks, and the Ceremonial team are seeking brothers to help them out.

Brothers, it is perhaps the most important purpose of the Order to instill in these new brothers the virtues of meditation and cheerful service. Remember, “If these virtues glow brightly in our hearts, the fire cannot fail to be kindled in theirs.” A registration form for the weekend is included in this newsletter.

If you are interested in serving the lodge and the newly tapped friends as an elangomat, contact Pat Haggardy at 631-2567. If you’d rather serve our Order on what is perhaps the most unforgettable aspect of the ordeal from the candidate standpoint, contact Cody Atondo at 528-5429 to explore the possibility of working on or with the ceremonies team.

In addition, if you took your Ordeal prior to the fall of 1997 and are not yet a brotherhood member of the Order, the Spring Service weekend will give you the perfect opportunity to seal your membership in the Order. If you are prepared for the Brotherhood Quest, it awaits you at this Ordeal, where you will have the opportunity to take the next step upon your journey, and to help others set forth upon their own journey, one that is just now beginning, as is yours.